

*The Graduate School*

Stony Brook University  
2401 Computer Science Building  
Stony Brook, NY 11794-4433

August 2009

Dear New Doctoral Student or Teaching Assistant:

Welcome to the Graduate School of Stony Brook University! We hope you are getting excited about your arrival in New York and settling into the next phase of your academic career.

The agenda has been finalized for the New Graduate Student Orientation and Reception, scheduled for Wednesday, August 26, 2009, beginning at 9:00 A.M. in the Student Activities Center (SAC). You are required to attend two distinct programs: a morning session that addresses your career as a student and an afternoon session that addresses your role as a teacher. We believe the day's proceedings offer a concise overview of the various aspects of campus life that will be critical to getting you started at Stony Brook. **Attendance at this event is therefore considered mandatory for all new graduate students and will be documented by means of your new Campus ID card. Information about how to get your new Campus ID card is given below.**

Each program's date, time, and location are listed below, and an agenda of the morning's presentations is attached. If you require any special assistance, please contact us as soon as possible, so that we can make the necessary arrangements for you.

Date: **Wednesday, August 26, 2009**

**General Orientation for Doctoral Students and Teaching Assistants**

Time: **9:00 A.M.–12:15 P.M.**

Location: **Student Activities Center (SAC), Ballroom A**

**Teaching Assistant Orientation**

Time: **1:30 P.M.–5:00 P.M.**

Location: **Student Activities Center (SAC), various rooms**

Lunch will be served between the morning and afternoon sessions, from **12:30 P.M. to 1:30 P.M. in the SAC Lobby**. Concurrently from **12:30 P.M. to 1:30 P.M.**, a services exhibition will take place **in the SAC Art Gallery (first floor)**. Finally, an informal reception will immediately follow the day's events, from **5:00 P.M. to 6:30 P.M. in SAC Ballroom A**.

In order to obtain your Campus ID card, you will need to fill out the attached Campus Card Application form (name, ID number, and signature suffice). You will need to bring this filled-out form and a photo ID (driver's license or passport) with you when applying for the Campus ID card. The Campus Card Office is located in the university's Administration Building (103 Administration Building). **The regular office hours for the Campus Card Office (closed on 08/26) are 8:30 A.M. to 4:00 P.M. on Monday, Wednesday, Thursday, and Friday. On Tuesday, the Campus Card office is open from 10:00 A.M. to 4:30 P.M.**

We suggest that you obtain your Campus Id Card on Monday, August 24 or Tuesday August 25, when most departments are holding their program-specific orientations.

The orientation program, along with a campus map, will soon be available on the Graduate School website for your convenience: <http://www.grad.sunysb.edu/students/fall2009orientation.shtml>. In addition, you may find that the blue "Information for Newly Admitted Graduate Students" booklet that you received in your Stony Brook Welcome packet is useful on orientation day. A pdf version of this booklet is also available on the site: <http://www.grad.sunysb.edu/students/fall2009orientation.shtml>.

If you will be driving to campus on August 26, we recommend using the Main Entrance and following Circle Road to Campus Drive and the Faculty/Staff parking lot to the west of the Student Activities Center. You will not need a permit to park there on that day. From the parking lot, it is a short walk to the SAC. Again, please let us know if you require special assistance of any sort. **Please do not park in the Administration Parking Garage near the Main Entrance, as we cannot reimburse you for the expense.**

Good luck in your journey to Stony Brook. We look forward to meeting you at orientation in a few weeks. If any questions arise in the meantime, please contact us by e-mail at [graduate\\_orientation@notes.cc.sunysb.edu](mailto:graduate_orientation@notes.cc.sunysb.edu) or by phone at (631) 632-1947.

Sincerely,

Lawrence B. Martin  
Dean of the Graduate School